

Lackawanna Trail School District
Special School Board Meeting Minutes
May 22, 2023

The Lackawanna Trail School District met in person and via Zoom for a scheduled meeting on Monday, May 22, 2023 at 7:05 pm, public notice thereof having been given in accordance with applicable law.

President Joe Ross called the meeting to order and directed the secretary to call the roll. Board Members present: Adrian Bianchi, Mark Carpenter, Heather Clark, Brendan Dwyer, Jaclyn Litwin, Robert Minick, Dr. Michael Mould, Joseph Ross and Tracy Wescott.

Administrators present: Mr. Glynn, Dr. Murphy and Mr. Rakauskas. Mr. Kearney, Mrs. Kuchak, Mr. Schofield and Ms. Talarico were absent. Solicitor David Conn was absent.

There was an opportunity for public participation provided. The following persons shared public comment:

Susanne Green: Enrollment decline, concern about financial reporting for fund balance.

Joseph Strauch: 50 years as taxpayer, taxes go up every year.

Gail Cobb: 34 years in district, tax going up every year. May move out of district.

Candace Haft: Objects to lawn mower, questioned whether we got any higher offers for naming rights of the wellness center, suggested using modular building.

Michael Bass: Suggested waiting for bids and then looking at modular building.

Missey Bower: Wellness Center

Christy Clark: Naming rights with PS Bank, did we look at other sponsors.

Approval of Minutes

Mrs. Wescott made a motion, seconded by Mr. Dwyer, that the minutes from the May 8, 2023 School Board Meeting be approved as submitted. The motion passed by a unanimous vote of 8-0. Mr. Bianchi had not yet arrived to vote on this motion.

Elementary Cooler and Freezer Upgrades

Mr. Carpenter made a motion, seconded by Mrs. Litwin, to approve the Business Office to solicit bids for upgrades to the Elementary Freezer and Coolers. The motion passed by a unanimous vote of 9-0.

High School Cooler and Freezer Upgrades

Mrs. Wescott made a motion, seconded Mr. Carpenter, that the board approve the Business Office to solicit bids for replacement and upgrades to the High School Freezer and Coolers. The motion passed by a unanimous vote of 9-0.

Health Insurance MOA

Mr. Carpenter made a motion, seconded by Mrs. Clark, that the board approve the health insurance memorandum of agreement between Lackawanna Trail School District and the Lackawanna Trail Education Association. The motion passed by a unanimous vote of 9-0.

Advertising Rates 2023-2024

Mrs. Wescott made a motion, seconded by Mr. Dwyer, that the board approve the following advertising rates in the high school and elementary gyms for 2023-2024, on the recommendation of the superintendent:

- a. 3' x 4' \$250
- b. 4' x 6' \$300
- c. Annual renewal \$75

The motion passed by a unanimous vote of 9-0.

Title III MOU

Mrs. Clark made a motion, seconded by Mrs. Litwin, that the board approve the Title III MOU with the NEIU-19 Consortium for the 2023-2024 school year. The motion passed by a unanimous vote of 9-0.

Table Naming Rights Sponsorship

Mrs. Wescott made a motion, seconded by Mr. Carpenter, that the board table the motion to approve the naming rights proposal from PS Bank for the Wellness Center contingent upon approval and build of the project. The motion failed by a roll call vote of 4 yes, 5 no. Mr. Bianchi, Mr. Dwyer, Mr. Minick, Dr. Mould and Mr. Ross voted no.

Naming Rights Sponsorship

Mr. Dwyer made a motion, seconded by Dr. Mould, that the board approve the naming rights proposal from PS Bank for the Wellness Center contingent upon approval and build of the project. The motion passed by a roll call vote of 5 yes, 4 abstaining. Mr. Carpenter, Mrs. Clark, Mrs. Litwin and Mrs. Wescott abstained from voting. Abstention forms were filed.

Policy for Adoption

Dr. Mould made a motion, seconded by Mrs. Wescott, that the board approve the adoption of the following policy: 827 Conflict of Interest. The motion passed by a unanimous vote of 9-0.

Policy for Second Reading

Dr. Mould made a motion, seconded by Mrs. Clark, that the board approve the second reading of the following policy: 828 Fraud. The motion passed by a unanimous vote of 9-0.

Mr. Ross announced that there would be an executive session prior to the next meeting. The meeting was adjourned at 8:24 pm.

Respectfully submitted,

Adrian Bianchi, Secretary Board of Education

**Conflict of Interest
Abstention Memorandum**

TO: Board Secretary, Lackawanna Trail School District

FROM: Mark Cooper Board Member

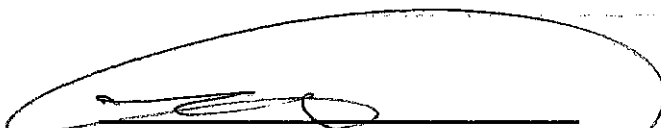
DATE: 5/22/23

Pursuant to Pennsylvania's "Public Official and Employee Ethics Law" I hereby declare that I am required to abstain regarding the following issue/motion:

relating rights committee prior to
decision to build or even amount of
grants.

My conflict/reason for abstaining is as follows:

Not consistent with policy
nor was any formal action requested
or required.


Signature of Board Member

NOTE: Section 3(j) requires the following procedure:

"Any public official or public employee, who in the discharge of his official duties, would be required to vote on a matter that would result in a conflict of interest shall abstain from voting and, prior to the vote being taken, publicly announce and disclose the nature of his interest as a public record in a written memorandum filed with the person responsible for recording the minutes for the meeting at which the vote is taken" (emphasis added)

This memorandum does not have to be utilized when a conflict is defined "by any law, rule, regulation, order or ordinance;" for example the School Code (Section 1111) prohibits voting to hire certain relatives.

**Conflict of Interest
Abstention Memorandum**

TO: Board Secretary, Lackawanna Trail School District

FROM: Heather Clark Board Member

DATE: 05/22/2023

Pursuant to Pennsylvania's "Public Official and Employee Ethics Law" I hereby declare that I am required to abstain regarding the following issue/motion:

#10 Naming Rights of Wellness Center

My conflict/reason for abstaining is as follows:

NOT enough information.

Heather Clark
Signature of Board Member

NOTE: Section 3(j) requires the following procedure:

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This memorandum does **not** have to be utilized when a conflict is defined "by any law, rule, regulation, order or ordinance;" for example the School Code (Section 1111) prohibits voting to hire certain relatives.

**Conflict of Interest
Abstention Memorandum**

TO: Board Secretary, Lackawanna Trail School District

FROM: Tracy Nelson Weacott Board Member

DATE: 5/22/23

Pursuant to Pennsylvania's "Public Official and Employee Ethics Law" I hereby declare that I am required to abstain regarding the following issue/motion:

~~Not enough information provided to consider~~
~~and evaluate the motion~~
#6 Naming Rights Sponsorship

My conflict/reason for abstaining is as follows:

~~Not enough information provided to consider~~
~~and evaluate the motion~~


Signature of Board Member

NOTE: Section 3(j) requires the following procedure:
"Any public official or public employee, who in the discharge of his official duties, would be required to vote on a matter that would result in a conflict of interest shall abstain from voting and, prior to the vote being taken, publicly announce and disclose the nature of his interest as a public record in a written memorandum filed with the person responsible for recording the minutes for the meeting at which the vote is taken" (emphasis added)

This memorandum does not have to be utilized when a conflict is defined "by any law, rule, regulation, order or ordinance;" for example the School Code (Section 1111) prohibits voting to hire certain relatives.

**Conflict of Interest
Abstention Memorandum**

TO: Board Secretary, Lackawanna Trail School District

FROM: Jaclyn Litwin Board Member

DATE: 08/20/23

Pursuant to Pennsylvania's "Public Official and Employee Ethics Law" I hereby declare that I am required to abstain regarding the following issue/motion:

#6 Naming Rights Sponsorship

TO: Board Secretary, Lackawanna Trail School District

My conflict/reason for abstaining is as follows:

The timing of this item on the agenda did not need to be there today. IF gives the public the perception WFS a done deal. IF this project happens the money / rights are great but again this was poor timing

Jaclyn Litwin
Signature of Board Member

NOTE: Section 3(j) requires the following procedure:

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This memorandum does not have to be utilized when a conflict is defined "by any law, rule, regulation, order or ordinance;" for example the School Code (Section 1111) prohibits voting to hire certain relatives.